



**KAREN E. RUSHING**  
*Clerk of the Circuit Court and County Comptroller*

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June 26, 2018

Bridget Ziegler, Chair  
Sarasota County School Board  
1960 Landings Boulevard  
Sarasota, FL 34231-3331

**Re: 2018/2019 Appointments of the Value Adjustment Board (VAB) Member and Alternate**

Dear Ms. Ziegler:

As per Florida Department of Revenue Property Tax Oversight Program Rule Chapter 12D-9, Florida Administrative Code Requirements for Value Adjustment Board in Administrative Reviews; Uniform Rules of Procedure for Hearings Before Value Adjustment Boards, section 12D-9.004, Composition of the Value Adjustment Board, states in part the following: "(1) Every county shall have a value adjustment board which consists of . . . (b) *One member of the school board of the county, elected by the school from among its members; . . .*" and "(3)(a) *At the same time that it selects a primary member of the value adjustment board, the governing body or school board may select an alternate to serve in place of the primary member as needed. The method for selecting alternates is the same as that for selecting the primary members.*" (A copy of Chapter 12D-9 is attached for your immediate reference; applicable language in Section 12D-9.004 has been highlighted.)

Currently, the School Board member appointed to the VAB is Eric Robinson; Bridget Ziegler is the Alternate. At your earliest convenience, please notify me of the appointments of both the Primary Member and Alternate for the upcoming year (through June 2019) so that we can plan/communicate accordingly. **(NOTE: The Organizational Meeting has been tentatively set for the latter part of August 2018. The appointed Member or Alternate will need to attend this Meeting.)**

If you have any questions, please do not hesitate to contact me.

Sincerely,

**KAREN E. RUSHING**  
**Clerk of the Circuit Court and County Comptroller**  
**Clerk to the Value Adjustment Board**

By:

  
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Attachment